

BOROUGH OF BUENA  
MUNICIPAL UTILITIES AUTHORITY  
P. O. BOX 696  
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on April 9, 2014 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman John Brunini.

Those present were:

J. Brunini	J. DuBois
C. Mielke	M. Feaster in at 7:01 p.m.
F. Soto	C. Santore
S. Woshnak	A. Zorzi

Chairman Brunini informed the board that Kim Curtin of Solis Partners Inc. must still sit down with the solicitor, Michael Testa Jr. to discuss the proposal that Solis wants to present to the board. However, Chairman Brunini does not want this presented to the board until this meeting with the solicitor takes place.

At a previous meeting Plant Superintendent Alan Zorzi spoke to the board about the possibility of eliminating the U.V. disinfection and keeping the system for emergency conditions only. Chris Hoffman of the NJDEP stated that a Treatment Works Approval Permit Application would have to be submitted along with an Engineer's Report for Domestic Treatment Works Approval Applications. This should include a description of the MBR Filtration's disinfection process as well as the indication that the U.V. will be kept as a back up system. A Statement of Consent part A will also be necessary along with the fee of \$850.00. Once this is done the NJDEP will review the applications and issue a Treatment Works Approval Permit.

Therefore, Ed Walberg of Remington, Vernick & Walberg sent a proposal to Chairman Brunini for their engineering services to prepare the above mentioned treatment works approval permit application on behalf of the BBMUA in the amount of a price not to exceed \$3,000.00 plus the permit application fee of \$850.00.

m/Mielke s/Woshnak to approve Remington, Vernick & Walberg to submit the Treatment Works Approval Permit to the NJDEP on behalf of the BBMUA in an amount not to exceed \$3,850.00 which includes the application fee of \$850.00. m/passed

A letter was received from Mr. Stephen Bereznoi of the USDA stating that as a recipient of Rural Development funding, we are required to post a copy of the non-discrimination statement at the office and on all materials produced for public information and public distribution both print and non-print. Secretary/Treasurer Cheryl Santore is working to have the statement placed on the BBMUA website as well as all billing cards and shut off notices that get mailed to the customers.

A letter was received from Mr. Stephen Bereznoi of the USDA informing us of our annual loan servicing requirements. Ms. Santore reviewed this letter with the BBMUA Auditor, Steve Testa as well as Mr. Bereznoi to gather the necessary information to forward to the USDA. Once all of the information is together Ms. Santore will forward the information to the USDA and will submit the remainder once the annual audit is completed.

m/Woshnak s/Mielke to approve the treasurer's report as read. m/passed

m/Mielke s/DuBois to accept the minutes of the last regular meeting held on March 26, 2014 m/passed

Plant Superintendent, Alan Zorzi, received a letter from Terry Beym, Acting Section Chief for the State of NJ DEP Office of Permit Management indicating that the NJPDES permit renewal application submitted on behalf of the BBMUA was administratively complete and will be forwarded to the Bureau of Surface Water Permitting for technical review.

A letter was received from Joseph Aiello, Chief of the State of NJ DEP Office of Quality Assurance informing us that our laboratory performed acceptably on all parameters it was required to analyze in the 2014 initial water supply proficiency test study.

Mr. Zorzi received the 2014 generator service quotes. This is for one major service and one service check for all four generators. Industrial Valley quoted the lowest in the amount of \$1,926.00.

m/Soto s/Mielke to award the generator maintenance service contract to Industrial Valley in the amount of \$1,926.00 for the year. m/passed

Mr. Zorzi received the 2014 grass cutting proposals. This is for 16 cuts for the plant and 6 cuts for the pumping stations and tank site. Four quotes were received and Cutting Edge came in the cheapest at a \$160.00/plant cut and \$145.00/pumping station cut for a total of \$3,430.00 per year. This is a cost saving of \$330.00.

m/Soto s/Woshnak to award the 2014 grass cutting contract to Cutting Edge in the amount of \$3,430.00 for the year for a total of 16 plant cuts and 6 pumping station and tank site cuts.

m/passed

Mr. Zorzi informed the board that the main pumping station has been clogging lately. This has caused a lot of call ins resulting in overtime for two men each time. These pumping stations haven't been rehabilitated in 16 years. Mr. Zorzi called Municipal Maintenance to pull the pumps and check the wear rings/plates. Municipal Maintenance quoted a price to replace the rings in the amount of \$3,920.00. Due to the price it will have to go through our Mechanical contractor Falasca Mechanical and will have to have the 10% markup on top of that cost. However, the total cost will cut down on the call in overtime.

m/Soto s/Woshnak to have the pump rehabilitated for the main pumping station by Falasca Mechanical in the amount of \$3,920.00 plus 10% markup. m/passed

The septage pump that was replaced six months ago failed. A pump had to be rented from Xylem in the amount of \$1384.00. Mr. Zorzi has been arguing with the company that we ordered the spare pump from and they are lending us a pump to use in the meantime until the pump is repaired.

The scheduled date of the water main being moved on Grove Road by Garrison Enterprises for the Borough of Buena project has been changed to April 15, 2014. New door knockers have been placed on all homes that will be affected.

The meeting with The NJDEP in Trenton is April 10, 2014. This is an informational meeting only which will explain what is required in order to change the flow increase per the MOA.

m/Woshnak s/Soto to file all correspondence sent out for review without reading number 1 through number 8. m/passed

m/Soto s/Woshnak to pay all bills presented for the month of April 2014. m/passed

The next regular meeting will be held on April 23, 2014 at 7:00 p.m.

m/Mielke s/Woshnak to adjourn the meeting 7:41 p.m. m/passed

Submitted by  
Cheryl Santore-BBMUA Secretary